



FIRST AMENDED ADMINISTRATIVE ORDER NINTH JUDICIAL DISTRICT

Pursuant to the authority vested in me, and in accordance with the recent operational protocols issued by the Chief Administrative Judge for the trial courts of the Unified Court System, I hereby order that effective 5:00 PM on March 16, 2020 the following rules be put into effect in the 9th Judicial District until rescinded.

As hereinafter used, "Assigned Judge" shall refer to the judge assigned to hear the case on and before March 16, 2020. "Designated Judge" shall refer to the judge assigned to hear the case pursuant to this Order (Attachment B). "Essential Staff" shall refer to chambers staff of Designated Judges, chambers staff of additional judges as designated by the Administrative Judge and non-judicial staff as designated by the District Executive.

- Pending eviction proceedings are stayed; no eviction orders shall be signed, served or enforced.
- All foreclosure proceedings are stayed; no foreclosure auctions shall be scheduled or held.
- No default judgments shall be granted.
- All Family Court and all County Court Judges are cross-assigned to the County and Family Courts in all counties of the District, and shall be designated Youth Part Judges.
- All Court proceedings will occur in the locations described in Attachment A and presided over by the judges listed in Attachment B unless otherwise approved by the Administrative Judge.
- Maximum occupancy of ALL courtrooms, waiting rooms and meeting rooms in Court Facilities and other rooms where court functions occur shall be the lesser of 30 people or ½ the posted room occupancy per code.
- Naturalization Ceremonies, wherever they occur, shall comply with the room occupancy limits stated herein.
- After 5:00 PM on March 16, 2020 only Designated Judges and Essential Staff may report to the courthouse for work unless approved by the Administrative Judge.
- All deadlines established per judicial directive (including those contained in scheduling orders, service dates and "local rules") that occur during the pendency of this Administrative Order shall be extended for a period of 90 days from the date of the stated deadline.

Supreme Civil

- All non-essential matters are administratively adjourned until a date on or after April 30, 2020 (to be determined by the Assigned or Designated Judge - Essential Staff shall be responsible for notifying attorneys or pro-se litigants of the adjourned dates).
- All civil trials that have commenced may continue.
- "Essential matters" is defined as urgent applications/cases in the following categories: Article 81 cases, Mental Hygiene Law applications (Retention Cases/Medication Over Objection cases), Orders to Show Cause, Extreme Risk Protection Orders, Applications for Orders of Protection, Isolation and Quarantine matters and any other matter determined to be essential after application by the Assigned Justice or Designated Justice to the Administrative Judge.
- All temporary orders of protection issued in the 9th Judicial District that are due to expire while this Administrative Order is in effect, shall be deemed extended under the same terms and conditions for a period of 90 days from the date the order is scheduled to expire, unless the order is terminated or modified by the Designated Justice or Assigned Justice. To the extent practicable, the Designated Justice or Assigned Justice shall issue an amended order and the amended order shall be served.

Superior Court Criminal Cases

- Any trial in which jeopardy has attached will continue.
- All non-essential matters are administratively adjourned until a date on or after April 30, 2020 (for defendants not in custody) or on or after April 15, 2020 (for defendants in custody). The adjourned date shall be determined by the Assigned or Designated Judge - Essential Staff shall be responsible for notifying attorneys or pro-se litigants of the adjourned date.
- "Essential Matters" includes arraignments, new and/or extended Orders of Protection and any other matters determined to be essential after application by the Assigned Judge or Designated Judge to the Supervising Judge. The Supervising Judge, in consultation with the Administrative Judge, shall permit a matter to proceed if warranted.
- Currently seated Grand Juries may continue until the expiration of their terms. Thereafter, a District Attorney may make application to the Administrative Judge for the impaneling of a new Grand Jury.
- The Accessible Magistrate procedure (for Adolescent Offenders) currently in place shall continue.

Treatment Courts/OSP

- Treatment courts and Opioid Stabilization Parts will be handled by the designated City Court Judge or the designated County Court Judge in counties with no City Court.
- Treatment courts will continue to the extent appearances are deemed essential in acute cases by the designated judge after application to the Coordinating Judge of Treatment Courts. The Coordinating Judge of Treatment Courts, after consultation with the Administrative Judge, shall permit a matter to proceed if warranted. All calendars and appearances shall be staggered so as to comply with room occupancy requirements as stated above.
- Essential Staff designated to work in these Courts shall be responsible for notifying attorneys or pro-se defendants of the adjourned dates.

Family Court

- All non-essential matters are administratively adjourned until a date on or after April 30, 2020 (to be determined by the Assigned or Designated Judge - Essential Staff shall be responsible for notifying attorneys or pro-se litigants of the adjourned dates).
- “Essential matters” shall be defined as urgent Juvenile Delinquency proceedings, Child Protective Proceedings where there is an imminent risk of harm to a child, Family Offense matters, emergency support matters, and any other matters determined to be essential after application by the Designated Judge to the Supervising Judge. The Supervising Judge, in consultation with the Administrative Judge, shall permit a matter to proceed if warranted.
- All temporary orders of protection issued in the 9th Judicial District that are due to expire while this Administrative Order is in effect, shall be deemed extended under the same terms and conditions for a period of 90 days from the date the order is scheduled to expire, unless the order is terminated or modified by the Designated Judge or Assigned Judge. To the extent practicable, the Designated Judge or Assigned Judge shall issue an amended order and the amended order shall be served.
- All remand/removal/placement orders issued in the 9th Judicial District under Family Court Act Articles 3, 6, 7, 8 and 10 that are due to expire while this Administrative Order is in effect, shall be deemed extended under the same terms and conditions for a period of 90 days from the date the order is scheduled to expire, unless the order is terminated or modified by the Designated Judge or Assigned Judge. To the extent practicable, the Designated Judge or Assigned Judge shall issue an amended order and the lawyers and pro-se litigants so notified

Surrogate's Court

- All non-essential matters are administratively adjourned until a date on or after April 30, 2020 (to be determined by the assigned or designated judge - Essential Staff shall be responsible for notifying attorneys or pro-se litigants of the adjourned dates).
- Essential matters shall include urgent guardianships, urgent adoptions, and other matters as determined to be essential after application by the Surrogate to the Administrative Judge.

City Court

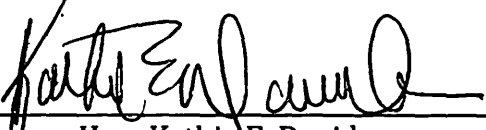
- All non-essential matters are administratively adjourned until a date on or after April 30, 2020 (for defendants not in custody and for civil matters) or on or after April 15, 2020 (for defendants in custody). The adjourned date shall be determined by the Assigned or Designated judge - Essential Staff shall be responsible for notifying attorneys or pro-se litigants of the adjourned date.
- Essential matters shall include arraignments, applications for Orders of Protection, and any matter deemed to be essential after application by the Designated Judge to the Supervising Judge. The Supervising Judge, in consultation with the Administrative Judge, shall permit a matter to proceed if warranted.

Town and Village Courts

- All non-essential matters are administratively adjourned until a date on or after April 30, 2020 (for defendants not in custody and for civil matters) or on or after April 15, 2020 (for defendants in custody). The adjourned date shall be determined by the Assigned or Designated Judge - Town and Village staff shall be responsible for notifying attorneys or pro-se litigants/defendants of the adjourned dates.
- Essential Town and Village Matters include arraignments, applications for Orders of Protection and any matter deemed to be essential after application by the Designated Judge to the Supervising Judge. The Supervising Judge, in consultation with the Administrative Judge, shall permit a matter to proceed if warranted.
- Any matter scheduled prior to 5:00 PM on March 16, 2020 shall be adjourned to a date on or after April 30, 2020 using the Court notification system. Town and Village personnel should post a sign indicating that defendants should check back with the Court after April 30, 2020.
- All temporary orders of protection issued in the 9th Judicial District that are due to expire while this Administrative Order is in effect, shall be deemed extended under the same terms and conditions for a period of 90 days from the date the order is scheduled to expire, unless the order is terminated or modified by the Designated Judge or Assigned Judge. To the extent practicable, the Designated Judge or Assigned Judge shall issue an amended order and the amended order shall be served.
- Arraignments during the hours of 9AM to 5PM shall take place at a Designated location before a Designated Judge.

- After hours arraignments shall be conducted by current procedure according to existing law.

Dated: White Plains, New York
March 18, 2020



Hon. Kathie E. Davidson
Administrative Judge Ninth Judicial District

Distribution:
HON. VITO CARUSO

Attachment A

LOCATIONS OF CONSOLIDATED COURTS – 9th JUDICIAL DISTRICT

Dutchess County

Supreme, County, Family	Dutchess Family Court, 50 Market Street, Poughkeepsie, NY
Beacon City Court	Dutchess Family Court, 50 Market Street, Poughkeepsie, NY
Poughkeepsie City Court	Dutchess Family Court, 50 Market Street, Poughkeepsie, NY

Orange County

Supreme, County, Family	Orange County Courthouse, 285 Main Street, Goshen, NY
Middletown City Court	Orange County Courthouse, 285 Main Street, Goshen, NY
Newburgh City Court	Orange County Courthouse, 285 Main Street, Goshen, NY
Port Jervis City Court	Orange County Courthouse, 285 Main Street, Goshen, NY

Putnam County

Supreme, County, Family	County Courthouse, 20 County Center, Carmel NY
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Rockland County

Supreme, County, Family	Rockland County Courthouse, 1 South. Main Street, New City
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Westchester County

Supreme, County, Family	Supreme Court - 111 Dr. Martin Luther King Jr. Blvd., White Plains
Mount Vernon City Court	Supreme Court - 111 Dr. Martin Luther King, Jr. Blvd, White Plains
New Rochelle City Court	Supreme Court - 111 Dr. Martin Luther King, Jr. Blvd, White Plains
Peekskill City Court	Supreme Court - 111 Dr. Martin Luther King, Jr. Blvd, White Plains
Rye City Court	Supreme Court - 111 Dr. Martin Luther King, Jr. Blvd, White Plains
White Plains City Court	Supreme Court - 111 Dr. Martin Luther King, Jr. Blvd, White Plains
Yonkers City Court	Supreme Court - 111 Dr. Martin Luther King, Jr. Blvd, White Plains

Designated Judges and Courts 9th JD**Westchester**Supreme Court

Hon. David F. Everett	Week of 3/16
Back Up: Hon. Lewis Lubell	
Hon David Everett	Week of 3/23 except 3/26 & 3/07 Hon. Lefkowitz
Back Up: Hon Gretchen Walsh	
Hon. Joan B. Lefkowitz	Weeks of 3/30 - 4/05
Back Up: Hon William Giacomo	
Hon. Gretchen Walsh	Weeks of 4/06 - 4/19
Back Up: to be determined	
Hon. James Hubert	Weeks of 4/20 - 5/03
Back Up: to be determined	

County Court

Judge Susan Cacace	Week of 3/17
Back Up: Judge Barry Warhit	
Judge Anne Minihan	Week of 3/23
Back Up: Judge Helen Blackwood	
Judge David Zuckerman	Week of 3/30
Back Up: Judge Susan Capecci	
Judge George Fufidio	Week of 4/06
Back Up: Judge Melissa Loehr	

Family Court

Hon Wayne Humphrey	Week of 3/16
Back Up: Hon. Adrian Armstrong	
Hon. Arlene Gordon Oliver	Week of 3/23
Back Up: Hon Nilda Morales Horowitz	
Hon. Nilda Morales Horowitz	Week of 3/30
Back Up: Hon. Mary Anne Scattaretico-Naber	
Hon. Mary Anne Scattaretico-Naber	Week of 4/06 except 4/10 J. Katz
Back Up: Arlene Katz	
Hon. Arlene Katz	Week of 4/13 except 4/17 J. Scattaretico-Naber
Back Up: Michelle Schauer	
Hon. Michelle Schauer	Week of 4/20
Back Up: Hon. Rachel Hahn	
Hon. Rachel Hahn	Week of 4/27
Back Up: Hon. Wayne Humphrey	

City Courts

3/17/2020 Michael Martinelli
3/18/2020 Evan Inlaw
3/19/2020 Arthur Doran III
3/20/2020 Thomas Quinones
3/21/2020 Thomas Daly
3/23/2020 Nichelle A. Johnson
3/24/2020 Nichelle A. Johnson
3/25/2020 Eric Press
3/26/2020 Thomas Daly
3/27/2020 Adrian Armstrong
3/28/2020 Adrian Armstrong
3/30/2020 Anthony A. Carbone
3/31/2020 Anthony A. Carbone
4/1/2020 Jared Rice
4/2/2020 Jared Rice
4/3/2020 Arthur Doran III
4/4/2020 Evan Inlaw
4/6/2020 Jo Ann Fria
4/7/2020 Jo Ann Fria
4/8/2020 Eric Press
4/9/2020 Thomas Quinones
4/10/2020 Susan Kettner
4/11/2020 Susan Kettner
4/13/2020 Reginald Johnson
4/14/2020 Reginald Johnson
4/15/2020 John Collins
4/16/2020 John Collins
4/17/2020 Evan Inlaw
4/18/2020 Michael Martinelli
4/20/2020 Susan Kettner

Dutchess

Supreme Court:

Judge McLoughlin Week of 3/16 except 3/18 Judge Watson
Back Up: Hon. Maria Rosa
Judge Watson Week of 3/23
Back Up: Hon. Maria Rosa
Judge Rosa Week of 3/30
Back Up: Hon. Maria Rosa
Judge MacKenzie Week of 4/06
Back Up: Hon. Maria Rosa
Judge McLoughlin Week of 4/13
Back Up: Hon. Maria Rosa

Judge Greenwald Week of 4/20
Back Up: Hon. Maria Rosa

County Court:

Judge McLoughlin Week of 3/16 except 3/18 Judge Hayes
Judge Forman Week of 3/23
Judge Hayes Week of 3/30
Judge McLoughlin Week of 4/06
Judge Forman Week of 4/13
Judge Hayes Week of 4/20

Family

Hon. Jeftey C. Martin: Week of 3/16; Week of 4/13
Back Up: Judge Watson
Hon. Denise M. Watson: Week of 3/23; Week of 4/20
Back Up: Judge Egitto
Hon. Joseph A Egitto: Week of 3/30; Week of 4/27
Back Up: Judge MacKenzie
Hon. Tracy C. MacKenzie Week of 4/06
Back Up: Judge Martin

City

Judge Mora: Week of 3/16
Judge Volkman: Week of 3/23
Judge Pagonos: Week of 3/30
Judge Volkman: Week of 4/06
Judge Pagonos: Week of 4/13
Judge Morra: Week of 4/20

Orange

Supreme

Hon. Catherine Bartlett March 9 - March 22
Back Up: Hon. Robert Onofry
Hon. Steven Milligram March 23 - April 5
Back Up: Hon. Robert Onofry
Hon. Sandra Sciortino April 6 - April 19
Back Up: Hon. Robert Onofry

County

Hon. William DeProspero 3/17 - 3/22
Back Up: Hon. Victoria Campbell
Hon. Robert Freehill 3/23 - 3/29
Back Up: Hon. Christine Krahulik
Hon. Craig Brown 3/30 - 4/05 (J. Freehill 4/03 - 4/05)
Back Up: Hon. Carol Kline

Hon. Robert Prisco 4/06 - 4/12
Back Up: Hon. Lori Currier Woods
Hon. William DeProspo 4/13 - 4/19
Back Up: Hon. Victoria Campbell
Hon. Craig Brown 4/20 - 4/26
Back Up: Hon. Catherine Bartlett
Hon. Victoria Campbell 4/27 - 5/03
Back Up: Hon. Sandra Sciortino

Family

Hon. Victoria Campbell 3/16 - 3/22
Back Up: Hon. Carol Kline
Hon Christine Krahulik 3/23 - 3/29
Back Up: Hon. Victoria Campbell
Hon. Carol Klein 3/30 - 4/05
Back Up: Hon. Lori Currier Woods
Hon. Lori Currier Woods 4/06 - 4/12
Back Up: Hon Christine Krahulik
Hon Christine Krahulik 4/13 - 4/19
Back Up: Hon. Victoria Campbell
Hon. Carol Klein 4/20 - 4/26
Back Up: Hon. Lori Currier Woods
Hon. Lori Currier Woods 4/27 - 5/03
Back Up: Hon Christine Krahulik
Hon. Victoria Campbell 5/04 - 5/10
Back Up: Hon. Carol Klein

City Courts

Judge Brackett: Week of 3/16 except 3/21 J. Williams
Judge Williams: Week of 3/23
Judge Witherow: Week of 3/30
Judge Guertin: Week of 4/06
Judge Trachte: Week of 4/13
Judge Hendry: Week of 4/20

Putnam

Supreme Court Duty Schedule:

Judge Capone – each Tuesday and Thursday
Back Up: Judge Grossman
Judge Grossman- each Monday and Wednesday
Back Up Judge Capone
Alternating Friday- Judge Grossman to report 3/20, Judge Capone 3/27
Judge DiBella- assigned to all Guardianship emergencies
Back Up: Judge Grossman

Putnam County Court and Family Court Duty Schedule (including justice court arraignments):

Judge Rooney – each Tuesday and Thursday

Back Up: Judge Spofford

Judge Spofford – each Monday and Wednesday

Back Up: Judge Rooney

Alternating Fridays- Judge Spofford this week, Judge Rooney next week.

Rockland

Supreme

Hon. Robert A. Berliner Week of 3/16

Back Up: Hon. Paul I. Marx

Hon. Paul I Marx Week of 3/23

Back Up; Hon. Sherri Eisenpress

Hon. Sherri Eisenpress Week of 3/30

Back Up: Hon. Thomas Zugibe

Hon. Thomas Zugibe Week of 4/06

Back Up: Hon. Rolf Thorsen

Hon. Rolf Thorsen Week of 4/13

Back Up : Hon. Robert Berliner

County

Hon. Kevin Russo Week of 3/16

Back Up: Hon. Larry Schwartz

Hon. Lawrence Schwartz Week of 3/23

Back Up: Hon. Kevin Russo

Hon. Kevin Russo Week of 3/30

Back Up: Hon Larry Schwartz

Hon Larry Schwartz Week of 4/06

Back Up: Hon. Kevin Russo

Hon. Kevin Russo Week of 4/13

Back Up: Hon. Larry Schwartz

Hon. Kevin Russo Week of 4/20

Back Up: Hon. Larry Schwartz

Hon Larry Schwartz Week of 4/27

Back Up: Hon. Kevin Russo

Hon Larry Schwartz Week of 5/04

Back Up: Hon. Kevin Russo

Family

Hon. Rachel Tanguay Week of 3/16

Back Up: Hon Keith Cornell

Hon Keith Cornell Week of 3/23

Back Up: Hon. Sherri Eisenpress

Hon. Sherri Eisenpress Week of 3/30

Back Up: Hon. Rachel Tanguay

Hon. Rachel Tanguay Week of 4/06
Back Up: Hon Keith Cornell
Hon Keith Cornell Week of 4/13
Back Up: Hon. Sherri Eisenpress
Hon. Sherri Eisenpress Week of 4/20
Back Up: Hon. Rachel Tanguay
Hon. Rachel Tanguay Week of 4/27
Back Up: Hon. Keith Cornell