



STATE OF NEW YORK
UNIFIED COURT SYSTEM
NEW YORK STATE COURTS
ACCESS TO JUSTICE PROGRAM
111 CENTRE STREET
NEW YORK, N.Y. 10013
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LAWRENCE K. MARKS
Chief Administrative Judge

FERN A. FISHER
Deputy Chief Administrative Judge of NYC Courts
Director, NYS Courts Access to Justice Program

Assigned Counsel Project Internship Program

The Assigned Counsel Program Internship Program seeks enthusiastic and dedicated law students and recent law graduates interested in assessing the legal needs of vulnerable seniors at risk of eviction. Volunteer interns will meet with seniors in Brooklyn or Queens Housing Courts to do intake for the Assigned Counsel Project. Responsibilities include working under the supervision of a Court Attorney to issue spot potential defenses and identify possible social service needs for the Supervising Judge to consider when triaging candidates for the Assigned Counsel Program. Participants can work all day or in shifts and the program counts towards the 50 pro bono hours requirement.

Requirements:

- Current law student and recent law graduate with a strong interest in landlord/tenant law, social work and access to justice issues
- Sensitivity to the population being served
- Ability to work and interact independently and professionally

Terms of Internship:

- Training, supervision and guidance will be provided by court staff throughout the course of the internship
- To participate, volunteers must submit their resumes and interview. Upon a successful interview, they must complete a training that focuses on residential landlord/tenant law, social service needs and the Assigned Counsel Project screening process

Hours:

- Volunteers can participate in the program in exchange for a 50 hour service commitment to be completed in the summer between June 2017 and August 2017, Monday through Friday, in shifts of 9:30 AM to 1:00 PM, 2:15 PM to 4:30 PM or 9:30 AM to 4:30 PM in Brooklyn or Queens Housing Courts. Fall interns can sign up for shifts as their classes allow on weekdays September 2017 to December 2017.

How to Apply:

- Please email your cover letter and resume to Kathleen Maitland at acpinternship@nycourts.gov on or before May 22, 2017.

Interviews will take place between May 29, 2017 and June 3, 2017 and a training session will be held on June 7, 2017 from 10 AM to 4 PM.